



Dear Owners, Property Managers, Contractors,

Due to the current concerns of the development and rapid spreading of Coronavirus (COVID-19), Professionals Strata Team will be taking all possible steps to reduce the risk of contraction for our clients, and our staff members.

Professionals Strata Team is taking steps to minimise any possible disruption to our services during this time.

We are confident we have the capacity to deliver to clients in accordance with your needs and expectations, our team will continue to support you during this period.

Our staff will work from home periodically from next week and are reachable via Email and Telephone.

General meetings and Committee meetings

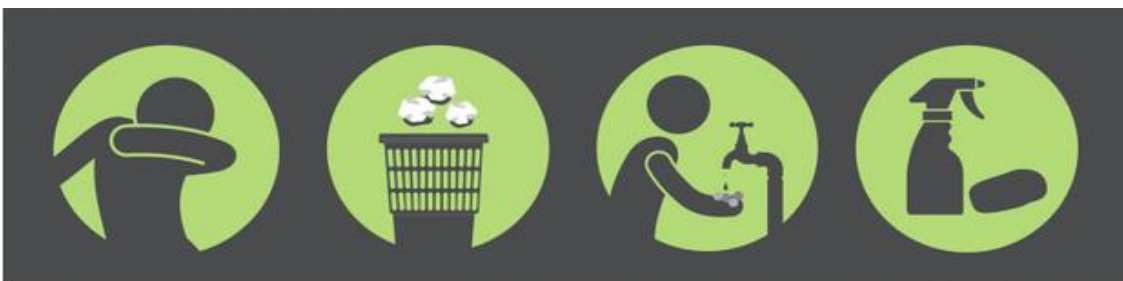
Professionals Strata Team recognize that we depend on regular face to face interaction with our clients through meetings. However, all AGM's, EGM's and SCM's will be postponed; nevertheless, all upcoming scheduled meetings may still proceed with video conferences, this will be confirmed by your strata manager. Which based on the advice provided by the Australian Government Department of Health, and the advice received from Strata Community Association (NSW)

General Advice to keep you and your family safe

For the regular updated information about Coronavirus (COVID-19) in Australia, visit the Australian Government's Department of Health website <https://www.health.gov.au/> or

World Health Organization <https://www.who.int/emergencies/diseases/novel-coronavirus-2019/advice-for-public>

or contact the coronavirus health information line: 1800 020 080.



If you have any further questions about your in relation to this matter, please don't hesitate to contact us on 02 9858 1933 or info@stratateam.com.au